



ANNEXURE - VI b

CHECKLIST WHILE SUBMITTING PH.D. SYNOPSIS

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| 1. | Proforma for submission of Synopsis (download from the website) | YES /NO |
| 2. | 3 copies of the Synopsis as per the norms of University Regulations | YES /NO |
| 3. | Soft copy of the Synopsis in CD in Word & PDF (1.No.) | YES /NO |
| 4. | Original Minutes of the RAC signed by all the members, | YES /NO |
| 5. | Panel of Examiners (both Indian and Foreign) with complete and correct postal address including Phone No, Mobile No, Fax No and correct E-mail ID (typed only) in a closed cover as per the Prescribed proforma. | YES /NO |
| 6. | Copy of the University communication for registration | YES /NO |
| 7. | Copy of the PG / Qualifying Degree Certificate | YES /NO |
| 8. | Ph.D Mark sheets | YES /NO |
| 9. | Synopsis fee Proof(DD) | YES /NO |
| 10. | Declaration by the candidate (Annexure VI g) | YES /NO |
| 11. | IEC – requirement (if yes certificate to be enclosed) | YES /NO |
| 12. | Any animal studies involved (if yes CPCSEA certificate to be enclosed) | YES /NO |
| 13. | Proforma for Journal & conference (Annexure VI f) | YES /NO |
| 14. | Photo copy of the journal and Conference Publications/
Certificate of the Scholar | YES /NO |
| 13. | Photo Copy of the Attendance Register (Duly attested) | YES /NO |
| 14. | Whether the candidate paid the fee and Progress report for all the years till the submission of Synopsis | YES /NO |
| 15. | Whether Synopsis submitted within the stipulated time | YES /NO |
| 16. | If No, Extension of time obtained. | YES /NO |
| 17. | Copy of the Extension order enclosed, if applicable | YES /NO |
| 18. | Contact Phone No, Mobile No and E-mail ID of the Supervisor | YES /NO |
| 19. | Covering letter duly signed by the Supervisor and forwarded
Through the HOD | YES /NO |

Checked and found correct

Signature of the Supervisor